

DALLAS AREA MUNICIPAL AUTHORITY

101 MEMORIAL HIGHWAY
SHAVERTOWN, PA 18708-9603
Phone: (570) 696-1133
Fax: (570) 696-2363



Web: www.damaonline.org
E-mail: office@damaonline.org

MINUTES DALLAS AREA MUNICIPAL AUTHORITY June 8, 2017

The Regular Board Meeting of the Dallas Area Municipal Authority was held at 7:00 PM, Thursday, June 8, 2017, at the DAMA Administration Building.

Board Members present: John Oliver, Tim Carroll, Dave Jenkins, Brent Snowdon, and Ryan Doughton.

Other officials present: Tom Keiper, Ryan Longfoot, Susan Lee (DAMA), Brent Berger of Quad Three Group, and Benjamin R. Jones III, solicitor.

Mr. Oliver opened the meeting and took roll. There were no Public Comments.

No Secretary's report was presented. On a motion by Mr. Doughton, seconded by Mr. Carroll and with a vote of all in favor, the May 11, 2017 regular meeting minutes were approved.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$180,371.15 for approval, and noted that the largest expense was to Benecon for health care. Following a detailed review of the wastewater division check register, a motion was made by Mr. Snowdon, seconded by Mr. Jenkins, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$162,889.10 for approval and noted that the largest expenses were to Wyoming Valley Truck Sales and A & H Equipment for a new MSW vehicle. Following a detailed review of the solid waste division check register, a motion was made by Mr. Snowdon, seconded by Mr. Carroll, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon reviewed the bank account balances report with the Board and noted that the BB&T Bank accounts have now been sufficiently reduced. Mr Snowdon then reviewed the Budget vs Actual Report with the Board and opened the floor for questions.

DAMA Committee Report

None presented.

Executive Director's Report

Mr. Keiper reported that he has met with T&M Engineering representatives to discuss implementation of the MS-4 Stormwater Management Program under DAMA for our member municipalities. The survey team from T&M Engineering will begin work next week, and a meeting will be held with PADEP on June 14th to further discuss the program.

Mr. Keiper advised the Board that he would like to attend the PMAA Conference scheduled for September 9 thru 12, 2017, and encouraged Board members and municipal officials to join him.

Engineer's Report

Mr. Berger reported that bids have been received and opened for the Overbrook Road LPSS Project, and noted that the bids received were very competitive. Once the bid is awarded, the next step will be to order the grinder pumps, schedule a public meeting to review the total project costs, and submit the final paperwork to PADEP. Following a discussion by the Board with Mr. Berger regarding the bid award, a motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed by a unanimous roll call vote, to award the Overbrook Road LPSS Project bid to Wexcon, contingent upon review of the bid by DAMA's Solicitor.

Solicitor's Report

Attorney Jones reported that he has prepared the preliminary paperwork to amend DAMA's Articles of Incorporation to allow the formation of a new Stormwater Division. A resolution will be taken by Attorney Jones to each DAMA member municipality for adoption, after which DAMA's intention to amend the Articles of Incorporation will be advertised. The entire package will then be submitted to Harrisburg for filing.

Attorney Jones stated that there is nothing new to report regarding an on-going right-of-way case between DAMA and a property owner in Dallas.

Old Business

Mr. Keiper discussed the recent sewer overflow and the need to work with DAMA's engineer to make any required modifications to DAMA's force main to WWSA to allow 7.5 MGD flow during wet weather events. Mr. Keiper noted that DAMA will also need to consider construction of a new force main river crossing to WWSA, and a comprehensive plan to reduce Infiltration & Inflow.

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Mr. Keiper requested that Attorney Jones rewrite DAMA's proposed lateral inspection resolution to include an inspection for sump pump connections at the same time. Attorney Jones will work with Mr. Keiper to revise the inspection resolution and noted that once it is adopted by DAMA, the member municipalities will need to pass an ordinance to legally require the inspection.

New Business

Mr. Keiper stated the DAMA Solid Waste Division employees have begun construction of a truck wash area at the Authority's SR 118 facility. The wash area will be covered, and all wash water will be captured in a storage tank and pumped out as required by the DAMA Sewer Division.

Mr. Keiper reported that he has placed an ad in the newspaper for part-time employees for the solid waste division, however, response has been limited.

Mr. Keiper reported that inspections for illegal sump pump connections will resume shortly. DAMA will utilize an outside contractor in addition to employees of DAMA's sewer division.

Mr. Keiper advised the Board that he has directed the Sewer Division Supervisor to look at ways to increase CIPP sewer lining efforts, noting that the current proposed annual goal is not acceptable. Mr. Berger noted that increased CCTV sewer line inspections and flow metering will be required by PADEP in addition to the sump pump inspections. Mr. Carroll inquired as to the impact to DAMA from other municipalities that flow into DAMA's collection system. Mr. Berger stated that outside flow is a concern which has also been addressed with WVSA and PADEP, and noted that the flowmeter that monitors the Harveys Lake sewer line has been down for some time due to a lightning strike. Mr. Berger discussed several methods to deal with groundwater once the homeowner removes their sump pump line from the DAMA sewer system. Mr. Keiper noted that all municipalities connected to DAMA's sewer collection system need to do their part to help reduce flow.

Supervisors Report

Ryan Longfoot reported that a very successful paper shredding event was held by DAMA on May 20th, and the 902 grant reimbursement paperwork has been sent to PADEP. Ryan is continuing to work in selling two of DAMA's used solid waste trucks.

No additional business was discussed, and the meeting was adjourned at 7:33 PM.

Respectfully submitted:

**David Jenkins, Secretary
Dallas Area Municipal Authority**